



## Placement Information

Student Name, Student Number:

Preceptor Name(s):

Placement Practice Area & Location:

Placement Dates:

## Student Instructions

1. Share a blank copy of this form with your preceptor(s) in week 1 of the placement. Schedule mid-point (week 3) and end-of-placement (week 6) evaluation meetings with your preceptor(s).
2. Complete this form before each meeting, and bring it to discuss with your preceptor(s) during scheduled evaluation meetings. Use one form for both the mid-point and end-of-placement evaluation meetings.
3. Discuss with your preceptor(s) in each meeting: (a) the examples of how you are demonstrating the placement learning outcomes, (b) the goals you set at mid-point and how you achieved them at the end of the placement.
4. Complete the 'Summary of Meeting Discussion' section of this form during the mid-point and end-of-placement evaluation meetings with your preceptor(s).
5. Save your form as follows: FNHXXX.LastNameFirstInitial.Year, e.g.FNHXXX.JonesM.2024
6. Submit your completed form to Canvas, following your end-of-placement evaluation meeting with your preceptor(s).

**DUE DATE to submit to Canvas:** Sunday June 23, 11:59 pm

## Preceptor Instructions

1. Review a blank copy of this form in week 1 of the placement (will be shared with you by the students). This form provides guidance on the placement learning outcomes that students need to demonstrate, and feedback and evaluation processes.
2. Attend mid-point (week 3) and end-of-placement (week 6) evaluation meetings **with each student individually**. Each student will schedule these meetings with you.
3. Discuss each student's completed form with them during mid-point and end-of-placement evaluation meetings. Share your feedback on the student's performance, specifically: (a) the examples they have provided on their demonstration of the placement learning outcomes, (b) the goals they have set and how they achieved them.

**NOTE:** students are responsible for documenting a summary of the meeting discussion on this form during each meeting, and submitting the completed form to UBC instructors at the end of the placement.

## Important Notes for Students and Preceptors

- This formal evaluation process is not meant to replace regular and timely feedback conversations throughout the placement. Ensure that regular feedback opportunities are planned into the placement.
- If there are any **performance concerns from the student or the preceptor at any time during the placement**, contact your designated UBC Dietetics Instructor, as soon as any issues emerge.



Placement Learning Outcome	Mid-Point Evaluation	End-of-Placement Evaluation
1. Contribute to management of programs and/or projects	Examples of progress towards meeting this learning outcome	Examples of how this learning outcome was demonstrated in the placement
	–	–
	Goal(s) for the rest of the placement, to support me to meet this learning outcome	
	–	
2. Use practice-based research skills to assess and enhance dietetic practice	Examples of progress towards meeting this learning outcome	Examples of how this learning outcome was demonstrated in the placement
	–	–
	Goal(s) for the rest of the placement, to support me to meet this learning outcome	
	–	
3. Engage in advocacy to improve nutritional health and care	Examples of progress towards meeting this learning outcome	Examples of how this learning outcome was demonstrated in the placement
	–	–
	Goal(s) for the rest of the placement, to support me to meet this learning outcome	
	–	
4. Demonstrate effective communication skills	Examples of progress towards meeting this learning outcome	Examples of how this learning outcome was demonstrated in the placement
	–	–
	Goal(s) for the rest of the placement, to support me to meet this learning outcome	
	–	
5. Contribute effectively to teamwork and collaborative practice	Examples of progress towards meeting this learning outcome	Examples of how this learning outcome was demonstrated in the placement
	–	–
	Goal(s) for the rest of the placement, to support me to meet this learning outcome	
	–	
6. Demonstrate culturally safe and inclusive attitudes and behaviour	Examples of progress towards meeting this learning outcome	Examples of how this learning outcome was demonstrated in the placement
	–	–
	Goal(s) for the rest of the placement, to support me to meet this learning outcome	
	–	



Placement Learning Outcome	Mid-Point Evaluation	End-of-Placement Evaluation
7. Demonstrate ethical attitudes and behaviour	Examples of progress towards meeting this learning outcome	Examples of how this learning outcome was demonstrated in the placement
	–	–
	Goal(s) for the rest of the placement, to support me to meet this learning outcome	
	–	
8. Identify and comply with legislative, regulatory and organizational requirements	Examples of progress towards meeting this learning outcome	Examples of how this learning outcome was demonstrated in the placement
	–	–
	Goal(s) for the rest of the placement, to support me to meet this learning outcome	
	–	
9. Engage in reflective practice	Examples of progress towards meeting this learning outcome	Examples of how this learning outcome was demonstrated in the placement
	–	–
	Goal(s) for the rest of the placement, to support me to meet this learning outcome	
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**Mid-Point Evaluation Summary of Meeting Discussion**

*Student to fill out this section and verify content with their preceptor(s) during mid-point evaluation meeting*

**Summary of meeting discussion.** Contact designated UBC instructor following the meeting if any questions/concerns

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**End-of-Placement Evaluation Summary of Meeting Discussion**

*Student to fill out this section and verify content with their preceptor(s) during end-of-placement evaluation meeting*

**Summary of meeting discussion.** Contact designated UBC instructor following the meeting if any questions/concerns

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