



Policy Title:	Student Appeals of Termination Decisions	No.: 1.09
Approved By:	Director of Dietetics	
Approval Date:	September 1, 2022	Next Review: Fall 2025
Original Version:	August 2006	
Audience:	Students, Practice Education Partners, Faculty and Staff	

Preamble

The UBC Dietetics Program is committed to advancing equity, diversity and inclusion for the Program and dietetics profession, as it relates to the Program’s vision of inspiring learners to advance dietetic practice and food systems. Our core values of justice, integrity, inclusion, collaboration, and community-focus drive our approaches to Program planning, delivery, evaluation, and community engagement.

The Program is located on UBC’s Point Grey Campus, which is situated on the traditional, ancestral, and unceded territory of the xwməθkwəyəm (Musqueam). Practice education placements take place on the traditional, ancestral and unceded territories of many Indigenous peoples, in locations throughout present day British Columbia. The Program recognizes the original stewards of these lands, and engages in ongoing efforts towards decolonization of the Program and the dietetics profession.

Dietetics student appeals cases are managed in consultation with LFS academic personnel, with reference to applicable UBC, LFS and program-level policies and regulations.

Abbreviations

AAC	Ad hoc Advisory Committee
BC	British Columbia
ICDEP	Integrated Competencies for Dietetic Education and Practice
LFS	Faculty of Land and Food Systems
the Program	UBC Dietetics Program – Undergraduate
UBC	University of British Columbia



Policy

In accordance with the UBC policy, [Senate Appeals on Academic Standing](#), students may protest a decision relating to their academic studies, on the basis that the decision has been arrived at through improper or unfair procedures (including a failure to consider information that should have been considered, or consideration of information that ought not to have been considered) (section 2.4). An appeal will not be considered when it is solely based on disagreement with the academic judgement of the Faculty (section 2.1).

Students are to initiate termination appeals at the Faculty level, in accordance with Faculty-level instructions.

For termination appeals related to dietetics-restricted campus and practice education courses, an ad hoc Advisory Committee will be formed. The committee will consist of 3 registered dietitians selected from the Program’s current Clinical Instructors, as these individuals are formally recognized and appointed by LFS as having made significant and ongoing teaching contributions. The committee’s role is to review the termination decision, consistent with principles outlined in UBC’s [Senate Appeals on Academic Standing](#). Following this, the committee will make a recommendation to the Faculty to uphold or rescind the termination.

When a termination decision is upheld at the faculty level, the student may appeal at the university Senate level, using UBC’s [Academic Appeal Procedures](#).

Procedure

Action	Who	When
1. Make decision whether to appeal the termination, and if applicable, submit written appeal documentation to the LFS Associate Dean Academic.	Terminated student	Within 30 days of receipt of termination documentation
2. Review student appeal documentation, and make decision whether case meets criteria for appeal, as outlined in this policy.	LFS Associate Dean Academic in consultation with LFS Dean	Within 5 business days of receipt of appeal documentation
3. If applicable, form an AAC:	LFS Dean’s Office	As required



Action	Who	When
<ul style="list-style-type: none"> a) Invite 3 registered dietitians with current Clinical Instructor appointments to serve on the AAC b) Verify that selected AAC members do not know the appealing student and have not been involved in supervision or evaluation of the student 		
4. Assemble and distribute appeal-related documentation.	LFS Dean's Office	By established deadline
5. Review appeal-related documentation and prepare written report with recommendations for LFS	AAC	By established deadline
6. Make decision on the appeal and inform student. If the termination is upheld, inform student of procedures for appealing at the university level.	LFS Dean	Following receipt of AAC recommendation

Reviewed by:

	Action	Date	Status
UBC Dietetics Team	Review	July 8, 2022	Amended to align with current LFS and UBC policy and procedures
Director of Dietetics	Review	September 1, 2022	Approved