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| Policy Title: | Student Accidents and Injuries | No.: 1.03 |
| Approved By: | Director of Dietetics | |
| Approval Date: | September 1, 2022 | Next Review: Spring 2027 |
| Original Version: | July 2006 | |
| Audience: | Students, Practice Education Partners, Faculty and Staff | |

Preamble

The UBC Dietetics Program is committed to advancing equity, diversity and inclusion for the Program and dietetics profession, as it relates to the Program’s vision of inspiring learners to advance dietetic practice and food systems. Our core values of justice, integrity, inclusion, collaboration, and community-focus drive our approaches to Program planning, delivery, evaluation, and community engagement.

The Program is located on UBC’s Point Grey Campus, which is situated on the traditional, ancestral, and unceded territory of the xwməθkwəy̓əm (Musqueam). Practice education placements take place on the traditional, ancestral and unceded territories of many Indigenous peoples, in locations throughout present day British Columbia. The Program recognizes the original stewards of these lands, and engages in ongoing efforts towards decolonization of the Program and the dietetics profession.

Due to the applied nature of the Program, students are exposed to risks that are greater than in a standard classroom. The Program aims to ensure that students are safe through orientation, training, and provision of adequate insurance coverage for the various learning environments that students will participate in.

Abbreviations

| | |
|-------------|---------------------------------------|
| BC | British Columbia |
| MSP | Medical Services Plan |
| the Program | UBC Dietetics Program – Undergraduate |
| UBC | University of British Columbia |



Policy

Insurance Coverage

Students are required to have sufficient health and accident/injury insurance in all years of the Program to cover them for all on-campus and off-campus Program activities.

All UBC students must have basic health insurance coverage through BC MSP, or an equivalent Canadian provincial/territorial health plan. UBC students are automatically enrolled in extended health insurance each year, when they register for UBC courses. Students can choose to opt-out of the UBC extended health insurance if they are covered by another extended health plan. Domestic and international students should refer to UBC's information about [health insurance coverage](#), to ensure they are enrolled with the correct plan(s).

All UBC students are automatically enrolled in certain types of [accident insurance coverage](#). Due to the higher risk nature of some Program activities (e.g. food lab course, practice education placements), students in the Program are required to purchase UBC's [Student Accident Insurance](#) for all Program years to ensure they have sufficient protection.

WorkSafeBC Coverage

UBC students completing "practicum/clinical placements" (i.e. practice education), as part of their studies, are eligible for [WorkSafeBC insurance coverage](#). There is no student fee associated with WorkSafeBC coverage and pre-registration for coverage is not required. WorkSafeBC only covers placements in BC.

Students should utilize their WorkSafeBC coverage first, in the event of an injury or illness that occurs during their practice education placements. The UBC Student Accident Insurance can be used as needed for costs not covered by WorkSafeBC.

Placements Outside BC

Students are responsible for ensuring they have sufficient health and accident/injury insurance for out-of-province or out-of-country placements, and for paying for additional insurance coverage if needed. Placements in other provinces and countries are very rare; it is not expected that most students will need to obtain and pay for out-of-province or out-of-country insurance coverage.

[UBC Safety & Risk Services](#) has information on insurance options for placements in other selected Canadian provinces. Students are advised to research options and obtain their own health and accident/injury insurance for any out-of-country placements.

Work Refusal

In accordance with WorkSafeBC legislation, students in the Program have the right to refuse to perform practice education placement activities they perceive to be unsafe or that they are not adequately oriented to. Students should consult with the UBC Dietetics Team if these situations arise during their placements.



Accident and Injury Reporting

Students are required to promptly report any accident or injury resulting from participation in Program activities, and comply with any documentation requirements.

Procedure

| Action | Who | When |
|--|-----------------------------|--|
| I. Student Insurance Coverage | | |
| 1. Inform students of the Program’s insurance requirements and fees. Refer students to UBC information on Health Insurance and Student Accident Insurance for coverage information and claim reporting procedures. | UBC Dietetics Team | On admission to the Program |
| 2. Arrange student accident insurance for newly admitted students for all Program years. | Dietetics Program Assistant | On admission to the Program |
| 3. Obtain health insurance coverage in accordance with UBC Health Insurance guidance | Students | On admission to UBC |
| II. WorkSafeBC Coverage | | |
| 1. Inform students of their eligibility for WorkSafeBC coverage while completing practice education placements in BC. Refer students to UBC Safety & Risk Services for WorkSafeBC coverage information and claim reporting procedures. | UBC Dietetics Team | As part of practice education courses in years 3, 4, 5 |
| III. Work Refusal | | |
| 1. Identify placement activities that appear to be unsafe or require additional orientation/training. | Student | As situation arises |
| 2. Decline to participate in any unsafe placement activities and communicate issue to preceptor/direct supervisor and UBC Dietetics Team. | Student | As situation arises |
| 3. Determine appropriate solution, e.g., assignment of alternate placement activities | Student, Preceptor(s) | As situation arises |



| Action | Who | When |
|---|---|---|
| to meet learning outcomes, provision of additional orientation/training. | and UBC Dietetics Team | |
| IV. Accident Reporting & Insurance Claims | | |
| 1. Report any accident that occurs while participating in Program activities to the applicable direct supervisor(s): Campus courses: course instructor(s) Practice education placements: preceptor(s) and course instructor(s) | Student | Immediately following an accident or injury |
| 2. Complete and submit a report through the UBC Central Accident Incident Reporting System (CAIRS) . | Student and Supervisor: course instructor or preceptor (as applicable) | Within 24 hours of accident or injury |
| 3. Complete any accident/injury reports for placement organization, in accordance with organizational policy. | Student and relevant others | As applicable during practice education placements |
| 4. If a practice education injury/illness results in needing medical care or missing time from placements, submit a claim by calling WorkSafeBC Teleclaim at 1.888.WORKERS (1.888.967.5377). | Student | As applicable during practice education placements |
| 5. If a Student Accident Insurance claim is required to cover health care costs, follow the instructions from UBC Safety & Risk Services to submit a claim. Note: for practice education injuries/illness, a WorkSafeBC claim should be made first. | Student | As soon as possible, when a claim is required for campus courses or practice education placements |
| 6. Investigate accident or injury scenario; identify and document (and as feasible, implement) corrective actions and preventative measures as needed. | Campus Courses: Instructor(s) or Delegate | Following an accident or injury |



Dietetics Program - Undergraduate Policy

| Action | Who | When |
|---|--|------------------------------------|
| | Practice Education: UBC Dietetics Team, with relevant others (e.g. preceptor(s), UBC Safety & Risk Services) | |
| 7. As needed, advise student about available UBC services . | Campus Courses: Instructor(s) or Delegate | Following an accident or injury |
| | Practice Education: UBC Dietetics Team | |

Reviewed by:

| | Action | Date | Status |
|-----------------------|--------|-------------------|--|
| UBC Dietetics Team | Review | July 19, 2022 | Revised to align with current UBC policy and procedure |
| Director of Dietetics | Review | September 1, 2022 | Approved |