



Policy Title:	Evaluation of the Dietetics Program - Undergraduate	No.: 1.12
Approved By:	Director of Dietetics	
Approval Date:	September 1, 2022	Next Review: Fall 2026
Original Version:	February 2008	
Audience:	Students, Program Partners, Faculty and Staff, Dietetics Community	

Preamble

The UBC Dietetics Program is committed to advancing equity, diversity and inclusion for the Program and dietetics profession, as it relates to the Program’s vision of inspiring learners to advance dietetic practice and food systems. Our core values of justice, integrity, inclusion, collaboration, and community-focus drive our approaches to Program planning, delivery, evaluation, and community engagement.

The Program is located on UBC’s Point Grey Campus, which is situated on the traditional, ancestral, and unceded territory of the xwməθkwəy̓əm (Musqueam). Practice education placements take place on the traditional, ancestral and unceded territories of many Indigenous peoples, in locations throughout present day British Columbia. The Program recognizes the original stewards of these lands, and engages in ongoing efforts towards decolonization of the Program and the dietetics profession.

Abbreviations

BC	British Columbia
LFS	Faculty of Land and Food Systems
the Program	UBC Dietetics Program – Undergraduate
UBC	University of British Columbia

Policy

The Program is evaluated on an ongoing basis using formal and informal approaches. Some evaluation activities are regularly scheduled, while others are ad hoc (to obtain input on arising issues or specific initiatives).



Evaluation activities are planned and carried out in consultation with relevant stakeholders, including current and prospective students, alumni, course instructors, LFS senior administrators, practice education partner organizations and preceptors.

In addition to conducting Program-specific evaluation, the Program seeks and utilizes evaluation data from LFS, UBC, the dietetics profession and relevant other organizations. Evaluation findings are used to inform identification of priority Program improvement initiatives. The Program ensures that any sensitive or identifying student information collected through evaluation activities is not shared beyond the Program.

Procedure

Action	Who	When
1. Address issues and trends identified through routine feedback mechanisms established by the university (e.g. course evaluations, Faculty-led data collection).	Director of Dietetics, with relevant others, e.g. LFS Associate Dean Academic, FNH Program Director, UBC Dietetics Team, Dietetics Course Instructors	As needed
3. Obtain feedback from Program stakeholders through varied methods, which may include: a) Feedback discussions within meetings or courses a) Faculty or Program-level planning meetings b) Surveys	UBC Dietetics Team	As opportunities arise



Action	Who	When
c) Focus groups or key informant interviews		
d) Program-led committees		
4. Plan and administer survey of Program alumni from the last 5 years.	UBC Dietetics Team	Every 5 years
5. Share Program evaluation findings with stakeholders. Summarize and/or de-identify student data as needed when sharing.	UBC Dietetics Team	As opportunities arise
6. Identify and address accreditation standard compliance issues, as part of Program evaluation activities.	UBC Dietetics Team, with relevant others	Annually, and as opportunities arise
7. Plan, implement, and evaluate program improvement initiatives to address priority issues identified through evaluation activities.	UBC Dietetics Team, with relevant others	As opportunities arise

Reviewed by:

	Action	Date	Status
UBC Dietetics Team	Review	April 29, 2022	Revised
Director of Dietetics	Review	September 1, 2022	Approved